



Safeguarding Procedure- Record of Concern Form

Name of person reporting concern:	Date:
Name of person who concern is regarding:	Gender: M / F

Reason for concern:

Please ensure that you include the following information:

- If there are any physical signs
- If there has been any behavioural changes
- Be specific with what caused you the concern

Continue details of reason for concern on the next page, as required.

Ensure that you have signed the bottom of page 2.

Reason for concern continued:

Name of person reporting cause of concern:

Signed:

Date:

Name of Protection Officer:

Signed:

Date:

Complete this form before leaving the leisure centre environment. Once you have completed this form, give it to a Club Protection Officer.